



FirstService
RESIDENTIAL

BARTON CREEK PROPERTY OWNER'S ASSOCIATION, INC.

Barton Creek North POA - Board Meeting

April 26, 2023 3:00 PM
Oak Hill Fire Department
4111 Barton Creek Blvd
Austin, TX 78735

MINUTES

Directors Present

David Risser - President
Patricia Ohlendorf - Secretary
Dale Misczynski - Vice President
Shelley Friend - Director
Arthur Kipke - Treasurer
Bob Clyne - Director
Julie Moore - Director
Abbe Carter - Director
Jerry Eye - Director

Directors Absent

None

Additional Attendees

Also in attendance, representing FirstService Residential, Community Manager, Elyssa Gonzalez, Director or Client Services, Amanda Hughes, & Austin Regional Director, Demi Holladay.

I. CERTIFICATION OF QUORUM

▶ **Quorum Established: Yes**

II. CALL TO ORDER

Summary

Meeting called to order at 3:01 PM.

III. MEMBER FORUM

Summary

Resident, George Schaefer in Wimberly phase 1, addressed the board regarding a tree concern in his sub association.

Resident, Sarah Roy, addressed the board regarding home plans that were stored by previous management company.

IV. APPROVAL OF PRIOR MEETING MINUTES

► **Prior Meeting Minutes Approved: Yes, with changes**

Summary

Board Member, Patti O. recommended the following revisions to the March meeting minutes:

VI - Revision to *Option to address the ice storms impact on the reserve funds.*

VII - Landscaping - Reports - Revision to *Dave Risser advised Bob Clyne was appointed as Landscaping Chair.*

Executive Session XI - Revision to *No Action Taken*

Motion: David Risser

Second: Patricia Ohlendorf

► **Resolved**

The motion passed unanimously

V. FINANCIAL REPORT

Summary

Karl Kipke advised of a short financial report due to transition and the financial report has not been reviewed. Discussion focused on the association CD's and the need to release funds for ice storm related damage payments.

A. MANAGEMENT COMPANY - ELYSSA GONZALEZ

Summary

FirstService Residential Client Accounting Director, Amanda Hughes, reported on "Prior Management Cash Items" have been requested and advised that it typically does take 30 days after contract end to close final funding transfers.

Amanda addressed questions regarding late payments on water bills and explained they are due to deactivation of auto payment and delays set up with new banking information. Management company will be evaluating payments and late fees that for management company to credit.

Next month, the board will have a call to go over financials prior to the board meeting for the next few months until financials are set up.

Community Manager, Elyssa Gonzalez, advised she has been working with Frank Lofton at the Sherrif's Department and all payments are up to date. She is still working with her internal vendor team and Double Fox Websites to ensure they are set up and paid. She also advised that there are pending invoices for LandCare and Bartlett Tree Services.

Board President, Dave Risser, advised of the association insurance policies update and renewal. The association will be asking Whorton Insurance, along with Barclays will provide a bids for the coming renewal.

Elyssa addressed the membership and board on the connect portal and how to find documents via the resident portal BartonCreekNorth.connectresident.com.

VI. BUSINESS ITEMS

A. CONSIDER AND APPROVE - POSSIBLE BOARD APPOINTMENT

Summary

Dave advised Patti will be resigning from the board and will be transitioning over to the MACC but remain as governance chair for the association. Dave also advised Rebecca McDonald, Watersmark Board President, was willing to join the board.

Motion: Dale Mischzynski

Second: Arthur Kipke

▶ **Resolved**
The motion passed unanimously

B. DISCUSSION - OPEN

Summary

St Gabriels - The school has agreed to the payment plan for the underbilling of dues in past years.

Julie Moore - Advised that Steve Paulson would like to make a presentation to the community on "Fire Escape Plan for Barton Creek Master". It was tentatively scheduled for June's Board meeting (10-15 minute presentation).

The board agreed to resume virtual meetings for the summer beginning in May.

C. DEVELOPMENT UPDATE - ABBE CARTER

Summary

Abbe Carter advised of Stratus's new development now called Holden Hills.

VII. REPORTS

A. LANDSCAPING REPORT - BOB CLYNE

Summary

Bob Clyne reported that the irrigation system has been turned on in the third week of March. The system was checked for leaks and proper coverage. Repair costs were below \$5K which is good news as we anticipated more significant damage from the Ice Storm.

Boulevard Planting and Sodding Project is complete. The net cost of the project was \$60K after utilizing the \$25K credit from Landscare.

Bob advised of some new issues near the Ridge curve related to new water meters. They continue to be evaluated.

FirstService Residential was provided historical water usage for tracking going forward.

B. COMMITTEE OF COMMUNITY PRESIDENTS

Summary

No report

C. ARCHITECTURAL CONTROL COMMITTEE - MARTIN ROCHELLE

Summary

Martin Rochelle not in attendance. FirstService Residential advised of MACC inspections were completed on April 19th for unapproved projects.

The MACC has received an updated draft of the Architectural Guidelines. The Guidelines will be circulated to the Board and the Sub Association Presidents in the near future for comments.

D. SAFETY & SECURITY REPORT - DALE MISCZYSKI

Summary

Dale advised membership of the crime reports for the month. Following discussion of possible solar speed monitoring, Dale plans to visit further with Abbe regarding the costs and issues related to utilizing them to BC Blvd.

The speed limit sign near the school is down and bridge repairs are needed- FirstService to report to County for repair.

E. GOVERNANCE COMMITTEE - PATTI OHLENDORF

Summary

Patti Ohlendorf advised of the MACC and board reviewing the first draft of the MACC Architectural Guidelines. Also, the landscaping contract is coming up for bid later this year. Committee will work with management company in the bid and contracting process.

F. COMMUNICATIONS - SHELLEY FRIEND

Summary

Shelley advised approved minutes are to be sent to Lori with Double Fox for Barton Creek Website update. Once Architectural Guidelines are finalized they will be added to the website as well. Newsletter will include information about MACC needing to approve removal of trees in the association. Shelley also advised the Spring Newsletter to be sent shortly.

G. EXTERNAL AFFAIRS COMMITTEE - JULIE MOORE

Summary

Julie Moore advised of issues related tot he current Legislative Session.

H. BCCC - JERRY EYE

Summary

Jerry Eye, advised of ongoing tree clean up on the golf courses and restaurant re-opening.

VIII. ADJOURNMENT

Summary

Meeting adjourned at 4:15 PM.

IX. EXECUTIVE SESSION (IF NEEDED)

Summary

The board adjourned to Executive Session at 4:15 PM.

Executive Session adjourned at 4:43 PM. No action taken.

APPROVED

DATE