

Instructions: The following form is one that the Sheriff's Office uses to inform Patrol Officers when residents in their patrol area are out of town and to keep an eye on their property. If you are interested that they do so please complete the following except for the blanks indicating CP#, District and Taken By. The form can then be mailed to Sgt. Frank Lofton #155 at Criminal Investigation Division, Travis County Sheriff's Office, West Command, P. O. Box 1748, Austin TX 78767 or faxed to (512) 854-9774. It can also be emailed at [frank.lofton@co.travis.tx.us](mailto:frank.lofton@co.travis.tx.us). The preferred method is email.

## TRAVIS COUNTY SHERIFF'S OFFICE CLOSE PATROL

Date: \_\_\_\_\_ CP# \_\_\_\_\_ District: \_\_\_\_\_

Location: \_\_\_\_\_

Reporter: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates & Times: From \_\_\_\_\_ To \_\_\_\_\_

Emergency Phone: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Lights: \_\_\_\_\_  
(On; off; timer; location; etc)

Vehicles: \_\_\_\_\_  
\_\_\_\_\_  
(Color; make; model; plate)

Newspaper: \_\_\_\_\_ Mail: \_\_\_\_\_ Animals & their location: \_\_\_\_\_

Authorized Visitors & their vehicles: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Taken by: \_\_\_\_\_