

BARTON CREEK

MASTER ARCHITECTURAL CONTROL COMMITTEE POOL PLAN SUBMITTAL PROCESS

Dear Owner,

The Barton Creek North Mater Architectural Control Committee (MACC) is charged with enforcement of the Covenants, Conditions and Restrictions and Design Guidelines that govern the community. In order to make this process more efficient, checklists have been developed that establish what is expected in submittal packages for new construction, additions, landscaping and pool installation. To ensure that your submittal package is complete, please take the time to review all of the enclosed information.

MACC meetings are held on the 1st and 3rd Wednesday of the month at 3:00 p.m. at the Bee Cave office. Initial submittal packages must be turned in TWO WEEKS prior to the next scheduled meeting in order to be considered.

The following must be submitted in order for your pool request to be considered:

- Three (3) full size sets of plans and two (2) 11 x 17 size sets of plans that include: site plan, any water feature dimensions and specifications, security fencing details, height out of grade, materials and colors
- Design Review Fee of \$600 payable to Barton Creek North Property Owners Association
- Compliance fee of \$2,500 (refundable)
- Signed Compliance Deposit Agreement
- Any Variance Requests and a \$750/each Fee

Please refer to the Architectural Guidelines and Deed Restrictions for each neighborhood for more information. You will be notified of incomplete plans as soon as possible so as to not unnecessarily delay construction. Incomplete packages will not be considered, so please follow the checklists carefully. The most frequently omitted items from plans are perimeter fencing and silt fencing, utility trenches, materials storage locations, dumpsters and port-o-lets, impervious surface data, pool equipment screening, and variance requests.

A final inspection of the pool project will be completed by the MACC. The final inspection must be passed before the compliance deposit refund is issued.

Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Sara Huff, CMCA[®], AMS[®]
Senior Community Association Manager

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